



WWW.COMPONEMCO.COM

A Managed Care Organization (MCO)

725 Boardman-Canfield Rd.
Suite A-3
Boardman, OH 44512
P: 877.281.9821
F: 877.283.0921
info@componemco.com

FILING WORKERS COMP CLAIMS

INITIATING A CLAIM

Prompt claim reporting is vital to effective case management. BWC policy requires that Providers submit the FROI to the MCO (CompOne) within 24 hours of providing treatment.

FIRST REPORT OF INJURY (FROI)

The First Report of Injury can be filed by the injured worker, employer or provider. The form has four sections that must be completed before filing; the injured worker section, injury or illness description, provider section and employer section.

INJURED WORKER SECTION

- Should immediately notify the employer
- Fill out the first two sections of the First Report of Injury form; the injured worker section and the description of injury/disease/death
- If the injury is too severe to fill out the First Report, the provider will help fill out the report once the injury has been treated

PROVIDER SECTION

- The provider section must be filled-out by a medical provider and include a diagnosis for the injury
- The provider is obligated by BWC to notify the MCO within 24 hours of treatment
- The provider will fax the FROI to the MCO with the appropriate and necessary medical documentation needed to file the claim
- Until the appropriate and necessary medical is provided, BWC will not allow a claim

EMPLOYER SECTION

- If the injury is a non-emergency, the employer section of the FROI should be filled out by a supervisor before seeking treatment
- If the injury needs immediate medical attention, the employer section can be filled in as completely as possible by the injured worker with the provider
- The employer should also notify CompOne of the injury immediately by calling toll-free 877.281.9821 and selecting the injury reporting option

KEY CONTACTS

Ext.

Dianne L.119
RN, CCM, CHCQM, COO

Pam W.115
RN, BA, CDMS
Director of Nurse Care Management

Nancy W.120
RN, CRRN
Nurse Case Manager

Cheryl A.118
Claims Specialist

Sandy D.112
Claims Assistant

Debbie M.113
First Report of Injury

Paulette S.114
Billing Manager

Maria S.121
Billing Specialist, Certified Coder

Dawn D.117
ADR Assistant

"The services that Boardman Schools have received from CompOne have been outstanding in achieving our goal to reduce our WC costs. CompOne has also educated us on very complicated issues when dealing with Workers' Compensation claims."

Richard R. Santilli
Treasurer, Boardman, OH Schools

HOW CAN WE HELP?

Are you running low on your reporting materials?

Give us a call at: **877.281.9821**

CompOne Benefits

- Perform all services on-site
- Aggressive case management
- Expedient return of injured worker back to the workplace
- Collaboration between all parties

LET US KNOW HOW WE'RE DOING...

Go to www.componemco.com for the Workers Compensation Employer or Worker Satisfaction Surveys.